

Request for Computer Setup

Faculty of Science



MONASH University
Science

1: User Details

Provide the details of the person who will be using the machine.

Note: The person must have an active username before the machine can be imaged. Imaging takes approx 1 day – 2 days after arrival.

Name: _____

Username:

Phone #:

Room: Building:

School Finance use only

Date Rec'd: ___/___/___

Received by: _____

Purchase Order Number: _____

Comments: _____

2: Machine Details

This is not a requisition for a new machine. This form is for software setup for new Monash owned machines only.

Desktop:

Science Standard Desktop Other: _____

Notebook:

HP 6730b (15") HP 6930p (14") HP 2730p (12")

Other: _____

3: Software

Operating System (Base): please select 1 option only unless previously discussed with IT

Windows XP SOE Linux (Ubuntu) SOE Mac OSX (Mac's only)

Other: _____

Additional Packages: (Refer to <http://www.sci.monash.edu.au/itsupport/software.html> for availability)

_____ _____ _____

_____ _____ _____

_____ _____ _____

_____ _____ _____

4: Other / Comments:

Shared (Multi user) / Shared Lab / Teaching space machine (please mark correct type)

Machine dedicated for connection to an instrument

Comments: _____

Forms must be returned to:

Science IT Support
Building 19, Clayton Campus
Faculty of Science

or scan via email to: it.support@sci.monash.edu.au