



MONASH University
Science

**Faculty of Science
Margaret Clayton
Women in Research Postdoctoral Fellowship 2010**

www.sci.monash.edu.au/research/index.html

Guidelines for applicants

1. Overview

The Faculty of Science has established the *Margaret Clayton - Women in Research Postdoctoral Fellowship* to attract female early career researchers with outstanding potential to undertake research in areas of identified faculty research strength or emerging research potential, and to redress the dearth of women academics in the faculty.

One award only will be made in 2009 (for 2010).

2. Eligibility

Applicants must:

- be female and undertaking research or have recently undertaken research in disciplines of relevance to the faculty;
- be no more than five years from the date of award of a PhD as of 4 July 2009; and
- have demonstrated potential to achieve research outcomes at an international level.

The fellowship is tenable only in the Faculty of Science at Monash University and it is expected that most of the time will be spent in the relevant school or centre.

Applicants must contact the head of the school in which they propose to undertake the research to discuss the proposed project.

3. Benefits

The fellowship will be funded for up to three years, with the second and third year of funding being confirmed following consideration of a report submitted by 1 November in 2010 and 2011 detailing the progress of the research during that year.

The school in which the fellow is based will be responsible for providing office accommodation and appropriate access to facilities and services necessary for the fellow's research program.

4. Application process

Guidelines and Forms

All documentation regarding the Faculty of Science Margaret Clayton – Women in Research Postdoctoral Fellowship is available online at:

<http://www.sci.monash.edu.au/research/clayton-fellowship.html>

Those relevant to this Award are:

- Guidelines
- Conditions of Award
- Application form
- Referee Report form

Preparing an Application

Please carefully read the *2010 Faculty of Science Margaret Clayton – Women in Research Postdoctoral Fellowship - Guidelines* in conjunction with the *2010 Faculty of Science Margaret Clayton – Women in Research Postdoctoral Fellowship - Conditions of Award*.

Download and complete the application form.

Applicants must contact the Head of School in which they propose to undertake research, PRIOR to submitting the application. You must confirm your contact with the relevant Head of School as requested in the application form.

Referees

Applicants are required to submit the details (full name, position, telephone, fax, email, postal address) of three referees:

- a current post-doctoral/line management supervisor, or the most recent supervisor since applicants gained their PhD; and
- two scholars who are internationally recognised experts in the discipline.

The referees must be in a position to comment fully on the applicant's suitability. It is the applicant's responsibility to ensure that the referees are sent referee report forms, a copy of the guidelines and the applicant's completed *2010 Faculty of Science Margaret Clayton – Women in Research Postdoctoral Fellowship* application.

An electronic copy and one signed hard-copy of each referee report must be sent directly to Mr Tom Keegan, Faculty of Science Research Office by close of business on Friday, 3 July 2009.

Email: tom.keegan@sci.monash.edu.au

Postal address: Mr Tom Keegan
Manager, Research and Research Training
Faculty of Science Research Office
Monash University, Clayton VIC 3800

Application submission

Closing date

The closing date for applications is **close of business on Friday, 3 July 2009**. Late or incomplete applications will not be accepted. The full application is the covering letter, application form *plus* the additional pages outlining the project details.

Electronic copy

An electronic copy of the application and referee reports must be emailed to:

Mr Tom Keegan
tom.keegan@sci.monash.edu.au

Paper copies

Applicants must submit an original *plus* four (4) paper copies of their fully completed and signed application. Applicants must also ensure that their referee reports are submitted directly to the Faculty of Science Research Office.

Forward applications to: Mr Tom Keegan
 Manager, Research and Research Training
 Faculty of Science Research Office
 Monash University, Clayton VIC 3800

5. Selection process

Following a faculty-conducted competitive process, the successful fellow will be appointed within the Academic salary Level A/B range depending on experience. Superannuation will be provided plus, if necessary, a relocation allowance equivalent to the cheapest economy class airfare for travel to and from Melbourne. Research support will also be available from the relevant school or centre of up to \$15,000 per annum.

Mid-September

Interviews will be held in person or by video-conferencing.

Applicants not selected for interview will be notified by the Faculty of Science Research Office, on behalf of the Selection Committee.

End-October

Fellowship awardees will be sent a formal letter of offer.

Selection criteria

The selection criteria are to be addressed within a covering letter and the application form.

Essential

- be female and undertaking research or have recently undertaken research in disciplines of relevance to the faculty;
- competitiveness and achievements relative to opportunity as determined by:
 - the quality of past achievements
 - academic record
 - research performance
 - awards and prizes
- quality of the aims, significance, plan and methodology of the proposed research project;
- relevance of the proposed research project to the research priorities of the Faculty of Science; and
- the degree to which an award would advance the aims of the *Faculty of Science – Margaret Clayton – Women in Research Postdoctoral Fellowship* program.

Desirable

- demonstrate potential to attract external funds and to build a research group; and
- demonstrate potential to be appointed to an ongoing academic position at Monash University.

6. Conditions of award

Successful candidates will be required to sign an agreement accepting the Monash University Conditions of Appointment for a Research Fellow, as well as the Conditions of Award for the *Faculty of Science Margaret Clayton - Women in Research Postdoctoral Fellowship*.

7. Further information

Applicants should contact the Faculty of Science should they have any queries:

Mr Tom Keegan
Manager, Research and Research Training
Faculty of Science
Monash University, Clayton VIC 3800

Telephone: +61 3 9905 2079
Email: tom.keegan@sci.monash.edu.au