



Faculty of Science Overseas Travel Grants for Academic Staff

Travel Report

www.sci.monash.edu.au/research/travel.html

Please note that all reports must be typed and submitted to the Faculty of Science office within four weeks of returning to Monash University.

1. Personal details

Name:	
School:	

2. Conference details

2.1 Did everything go as planned according to your travel grant application?

Please tick:

Yes

No

2.2 Details of activity

(Please describe the nature of the activity, such as: delivery of paper(s), chairing sessions, being the member of an organising committee; or the nature of the research visit.)

(Please attach a separate sheet if space is insufficient.)

3. Outcomes of the travel

(Please provide an account of the opportunities arising from the travel or the reasons for the deviation from the plan detailed in the original travel grant application.)

(Please attach a separate sheet if space is insufficient.)

5. Signature of travel grant recipient

Signature	Date
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6. Signature of Head of School

Signature	Date
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Please forward this completed form to:

Ms Anna Dixon
Administration Officer (Research and Postgraduate Studies)
Faculty of Science
Building 19N, Clayton campus
Facsimile: (03) 990 59052